

**Hattiesburg High School**  
**Career Plan Project and Presentation 2015-2016**

**Component One—Career Plan and Resume (To be completed first term of English IV)**

1. The student will write a business letter in which he/she outlines a career plan, including post-high school educational possibilities or options.
2. The student will write two resumes: one that reflects his/her current education and work experience, and one that represents a proposed future resume.

*First semester due dates: September 4 (1); September 18 (2)*

*Second semester due dates: January 22 (1), February 5 (2)*

**Component Two—Argumentative Research (to be completed second term of English IV)**

Students will use their experiences from component one to design a research topic relevant to their chosen career paths. They will use personal interviews, academic journals, Internet sources, and print sources to write an argumentative research paper about a controversial issue relevant to specific career choices. Papers will be a minimum of five pages with a minimum of six sources. Students will be taught both MLA and APA methods of documentation and will be required to choose one method for their final paper.

Research projects will be submitted in an ½” binder:

1. Tentative thesis statement (argumentative in nature)
2. Annotated bibliography (APA—format must be apparent/correct)
3. Rough outline
4. Rough draft with works cited/bibliography (must demonstrate an attempt at correct formatting)
5. Teacher/student conferencing notes; peer editing notes
6. Revised final draft with works cited/bibliography

*First semester due dates:*

1. Oct 9<sup>th</sup>
2. Oct 23<sup>rd</sup>
3. Oct 23<sup>rd</sup>
4. Nov 6<sup>th</sup>
5. Nov 13<sup>th</sup>
6. Dec 4<sup>th</sup>

*Second semester due dates:*

1. March 10<sup>th</sup>
2. March 23<sup>rd</sup>
3. March 23<sup>rd</sup>
4. April 6<sup>th</sup>
5. April 13<sup>th</sup>
6. May 6<sup>th</sup>

**Component Three—Career Portfolio to include** information from occupational outlook handbook, samples of job postings, a college degree program for that career. The following items should be included in an expandable file:

1. Information from the Occupational Outlook Handbook, plus samples of job postings
2. Gather requirements and applications for THREE colleges (4-year, 2-year, or trade) of choice. Begin the application process for each.
3. FAFSA Student Aid Report
4. ACT Score report
5. Requirements and complete applications for 3 scholarships
6. Two letters of recommendations from teachers

*First semester due dates:*

*October 30 (1-3), November 19 (4-6)*

*Second semester due dates:*

*March 31 (1-3), April 21 (4-6)*

### **Component Four—College/Career Readiness Presentation**

Students will generate digital presentations defining the academic preparation required for specific careers and explaining the responsibilities and benefits for specific careers. These presentations will be categorized according to the specific career academies and serve as promotional tools for freshmen and sophomores. Students will be required to wear interview dress as they deliver presentations.

1. Media presentation with visuals (Power Point, Google Docs presentation, or Prezi)
2. Presentation to English I class (3-5 minutes). English I teachers and students will evaluate presentations with a teacher-generated rubric.

*First semester due dates:*

*Nov 30<sup>th</sup>—Dec 4<sup>th</sup>*

*Second semester due dates:*

*April 25<sup>th</sup>—29<sup>th</sup>*

**\*\*All grades will be distributed in the English IV class.**

**\*\*Seniors taking English 1<sup>st</sup> or 5<sup>th</sup> period will follow the first semester schedule of due dates and focus on British literature and college-prep curriculum second semester.**